



## **Interboro Theater Boosters**

### **General Meeting Minutes**

**May 29, 2018**

#### **OPENING:**

Margie Evans called the meeting to order at 7:08pm.

#### Attendees:

Alisa Conmy, Deb DiPietro, Betty Bailey, Nancy Bosch, Hannah Knauss, Margie Evans, Tammy Ferriola, Joann McDougald

#### Approve meeting agenda:

- Alisa Conmy made the motion to approve the agenda for the meeting. Betty Bailey seconded the motion. All members present voted “aye” and the agenda was approved.

#### Approve minutes from last meeting:

- Betty Bailey made the motion to approve the minutes from the April 24<sup>th</sup>, 2018 meeting. Alisa Conmy seconded the motion. All members present voted “aye” and the minutes were approved.

#### **TREASURER’S REPORT:**

See attached report from the treasurer, Tammy Ferriola.

#### **PRESIDENT’S REPORT:**

- Margie stated that this meeting is mostly a year-end, wrap up meeting.
- The budget for the 2018-2019 Theater year will be prepared at a meeting that will be held over the summer of the new executive committee and Ms. Knauss. There might also be some more Google Docs training at this meeting 😊.
- The appropriate year-end reports will be provided to the corresponding appropriate high school and district employees, for example, the 2018-2019 budget, a notice of carryover funds and list of the new executive committee.
- Thank you for making this the 1<sup>st</sup> official “by-the-by-laws” year productive and peaceful. Looking forward to continued camaraderie, and some new faces, next year.

#### **COMMITTEE REPORTS:**

##### Fundraising

- One last fundraiser for this year will be a raffle for 2 tickets for Disney’s *Aladdin* at the Academy of Music in Philadelphia. This show is on June 17<sup>th</sup>. Tickets have been sold at events held at the high school – Jr. National Honor Society Induction, Financial Aid Planning Night, College Athlete Signing, and the District Middle School Concert. Thank you to Betty Bailey and Joann McDougald for assisting with ticket sales. The proceeds from tickets sales will be split between IHS Theater Boosters and IHS Home & School. The drawing will take place on June 1<sup>st</sup>.

## Audit

● An Audit Committee Chairperson will be appointed at the regular booster meeting in September, 2018.

## Nominating

● Thank you to the Nominating Committee for their work in presenting the names for nomination tonight. The committee consisted of Joann McDougald (Chairperson), Alisa Conmy, Deb DiPietro and Hannah Knauss. A reminder that names can be presented from the floor tonight and that all positions are open for nomination (President, Vice President, Secretary and Treasurer).

## **ELECTIONS:**

- The following is from our by-laws in regards to Elections:

Section 6.5. ELECTIONS:

A. ELECTIONS FOR OFFICERS WILL BE HELD AT THE MAY ANNUAL MEETING. VOTING SHALL BE BY VOICE IF ONE PERSON IS NOMINATED FOR AN OFFICE; IF MORE THAN ONE PERSON IS NOMINATED FOR AN OFFICE, A BALLOT VOTE SHALL BE TAKEN.

B. OFFICERS-ELECT TAKE POSSESSION OF THEIR OFFICE AT THE BEGINNING OF THE THEATER YEAR, WHICH IS JULY 1.

C. THE PRESIDENT SHALL SUBMIT TO THE PRINCIPAL, BY JUNE 30, A LISTING OF THE OFFICERS-ELECT.

- These individuals were presented by the Nominating Committee:

President – Margie Evans

Vice President – Betty Bailey

Treasurer – Tammy Ferriola

Secretary – Joann McDougald

There were not any nominations from the floor. The above individuals were unanimously voted into their respective position.

- Thank you to Nancy Bosch for your work over the past year with the theater boosters.

## **DIRECTORS' REPORTS: Ms. Hannah Knauss**

● At the Cappies Gala that was held on May 20<sup>th</sup>, IHS had 2 winners. Rachel Suga won for Best Comedic Actress in a Play and Bailey Collington won for Outstanding Underclassman Critic. Congratulations to both of them!

● In addition to the Cappies, the Philadelphia Independence Awards are an option that only take musical productions and performances into consideration. Schools can do both programs if they want. Something to consider for the future since we have outstanding musical performances also – not just plays.

● The IHS Theater Director position still hasn't been posted. We don't have any information about that at all right now.

● The play is on the calendar for the 2018-2019 year and it is being held before Thanksgiving this year, so no matter who the director is, the auditions will likely be very early in the school year.

● Some ideas for the "carry-over" money are: a white scrim (this is a white backdrop that hangs in place and lights can be thrown on it) – getting a price estimate for this; new body microphones that are approximately \$16,000; programming for the students – bringing in guest clinician or sponsoring trips to the Academy of Music for backstage access for stage and light crew.

- Thank you for such a good year. It wouldn't have been possible without such a great groups of parents.

## **OLD BUSINESS:**

- The liability insurance is being required by the district to be in place by June.

**NEW BUSINESS:**

- Gifts were given to all the directors – Ms. Knauss, Ms. Evans, Ms. Hume, Mr. Friel, Mike Yarabinee and Eric Schreiber – for their tremendous work and effort this year.
- Nancy Bosch received flowers as a thank you for her work this year on the executive committee.
- The Executive Committee would like to start giving out scholarships to the seniors. It was decided on doing \$100 for the 3 different areas – cast, pit band and crew (house, stage, make-up, costumes). This is something that we would like to be able to do each year, starting this year.

**ADJOURNMENT:**

- There was a motion made by Alisa Conmy to adjourn the meeting. Betty Bailey seconded the motion. The meeting was adjourned at 7:39pm.

The next meeting will be on Tuesday, September 24, 2018 at 7pm. This will be the first meeting of the 2018-2019 IHS Theater year.

Respectfully submitted,  
Joann McDougald  
Secretary

**Executive Board Contact Information**

President – Margie Evans – 610-755-2432 - mevans621@comcast.net

Vice President – Nancy Bosch – 215-300-9495 - nancybmomof3@gmail.com

Treasurer – Tammy Ferriola – 610-308-6114 - mtferrisola@yahoo.com

Secretary – Joann McDougald – 484-716-6402 - jmcDougald@rcn.com